



14165 Fenton Rd; Suite 201A  
Fenton, MI 48430  
**Phone: 810-853-5875**  
Fax: 586-279-4515

### New Patient Chart Checklist

You may choose to return this paperwork to the community to send to us. You may also email to [intake@amhcmi.com](mailto:intake@amhcmi.com) or fax us the information.

**\*\*Patients cannot be seen or scheduled until all forms are completed and submitted.**

**Fax to: Advanced Medical House Calls 586-279-4515**

From: \_\_\_\_\_ Community: \_\_\_\_\_

**Patient Name:** \_\_\_\_\_ **Apt/room #:** \_\_\_\_\_

- AMHC Demographics
- Consent to Treat
- Authorization for Claims
- Release of Information
- Copy of current Medication List
- Insurance Cards & Driver's License (copy front & back please)
- AMHC Narcotic Agreement (even if not CURRENTLY on controlled substances)
- Opioid Talks Form (even if not CURRENTLY on controlled substances)
- DPOA/POA/Guardian & Conservator paperwork
- DNR (if applicable)

**\*\*We cannot accept signed paperwork on behalf of patient unless the Signer is POA/Guardian & paperwork is included.**

If there is a need to be seen quickly, please let us know here or call the office and speak with our intake coordinator.

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Communities: Once all forms are complete and received, the back office will verify insurances and reach out to the designated responsible party to welcome them to our practice, answering any questions they have. At the time of the welcome call, we will also verify the first appointment date.